



# ALS

Aboriginal Legal Service (NSW/ACT) Limited

## Bail Support Officer -Justice Support Programs

### Canberra ACT

- Working with your Community
- Working with ALS Community colleagues
- Salary Sacrifice can mean more take home pay
- 35 hour week
- Paid Christmas leave + 4 weeks annual leave loading
- Special leave 6 days per year
- Salary paid fortnightly

The ALS is committed to achieving justice for Aboriginal people and the Aboriginal community. This is achieved by: ensuring the ALS remains committed to being community focussed; being fearless in our advocacy; accountable and ethical and aiming to make a difference to create better futures; while also acknowledging and respecting Aboriginal traditional values and cultural practices.

#### **Key tasks:**

- Identify and receive referrals of eligible clients and seek their consent to participate in the Bail Support Program trial and assist clients to understand their bail conditions;
- Implement the Bail Support Program trial in four focus areas covering:
  - Court support;
  - Alexander Maconochie Centre (AMC) bail support;
  - Case management of the Bail Support Plan; and
  - After Hours Bail support;
- Provide comprehensive and meaningful appropriate culturally sensitive assistance to Aboriginal clients;
- Collect data from the courts regarding bail applications and variations, assist with surveying participants and prepare reports to support the evaluation of the trial.

#### **Essential Criteria**

- Knowledge and understanding of social justice issues affecting Aboriginal and Torres Strait Islander people involved in the criminal justice system and sound judgement to solve problems in a culturally appropriate and sensitive environment.
- A demonstrated working knowledge and understanding of the court and criminal justice system and Bail arrangements.
- Proven interpersonal, communication, negotiation and people management skills and excellent oral and written communication skills.
- Capacity to communicate and support clients under difficult circumstances and confidence to deal with clients who may be challenging in their behaviour.

- Experience working in an interdisciplinary team, well-developed, conceptual and analytical skills and ability to meet deadlines, work without close supervision.
- Demonstrated commitment to the effective implementation of Workplace Health & Safety and Ethical and Diversity practices in the workplace.
- Current valid Driver's licence and a willingness to drive or travel.
- Working with Vulnerable People Check.

**Desirable:**

- Qualifications in community justice or related areas such as health or welfare.

**Note:**

All applicants will be required to undergo a criminal history check

We require an updated CV plus responses to selection criteria in your application

All enquiries are to be directed to Marie Campbell –Practice Manager –Community Justice Program Unit on 02 6120 8800 or via email [marie.campbell@alsnswact.org.au](mailto:marie.campbell@alsnswact.org.au)

Please contact Mali Kelly HR Support for an application package for the position on 02 9213 4100 or via email [mali.kelly@alsnswact.org.au](mailto:mali.kelly@alsnswact.org.au)

**Applications close midnight Tuesday, 20 November 2018**

***This is an Aboriginal/Torres Strait Islander identified position which is a genuine occupational qualification and is authorised under section 14(d) of the Anti-Discrimination Act 1977.***